



Sentinel Peak Resources

POSITION DESCRIPTION

TITLE: Senior Engineering Technician

DEPARTMENT: Business Development

REPORTS TO: Business Development Manager

BASIC PURPOSE OF POSITION:

The Company is looking for a full-time engineering technician to work in the Company's Denver office to support the reserves and business development team and prepare materials and interface with internal and external stakeholders including accounting, operations, third party reserves auditors, banks, and private equity sponsor. The candidate will assist with the reserves process, business development analysis, well lookbacks, preparation of board and bank materials, and other special projects as needed.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Function as sole technician working with Business Development Manager to help coordinate all mid and year-end reserves work; take sole responsibility for all ARIES work required to complete final databases and reserves presentations.
- Ability to reconcile reserves and analyze deltas; maintain and own all reserves related data in corporate ARIES database.
- Responsible for maintaining and updating all corporate ARIES SQL and Access databases and ensure all data flowing through ARIES databases is accurate.
- Highly proficient in data capture and storage techniques. Able to integrate multiple source systems of raw data including Aries, OFM, accounting, state, regulatory and Enverus/DrillingInfo to create informative automated and interactive displays utilizing Spotfire/Excel needed to make operational decisions that impact the company.
- Utilize expert Aries knowledge to implement database structure changes and provide technical support to various end users, accumulating and analyzing data and preparing reports.
- Develop and maintain databases and presentations as requested for Business Development.
- Assist Company in the preparation of various reports, plans, budgets and well lookback reviews. Assist with constructing bank and board presentations.
- Participate on multi-disciplinary teams and mentor and train less experienced technicians as needed to keep workflow on track.



- Work with Asset Teams as needed to acquire data for analyses or database population.

POSITION SPECIFICATIONS:

- Minimum 5 years' experience required as an engineering technician or similar position in the oil and gas industry or equivalent education Bachelors or Masters Degree and experience.
- Demonstrated expert proficiency in ARIES and Spotfire.
- Demonstrated expert proficiency in using MS Office products (Excel, PowerPoint, and Access) and aptitude to learn new software such as OFM, Wellview, and ArcGIS.
- Highly proficient with database development and maintenance.
- Ability to work in a fast-paced setting, process work rapidly, set priorities, work under pressure, and follow through with assigned tasks with limited supervision.
- Must be flexible and able to handle many projects simultaneously.
- Possess good analytical ability to solve problems. Consistency and accuracy are critical.
- Must have strong verbal and written communication skills, be self-motivated and a self-starter with excellent time management skills.
- High degree of character, independent judgement and ability to handle confidential and sensitive information.
- Ability to create relationships with other disciplines and departments within the company.
- Demonstrated track record of utilizing technology to enhance data flow and process improvement.
- Willingness to accept a work schedule with hourly demands which will vary as departmental workload fluctuations occurs.

PHYSICAL REQUIREMENTS:

Visual and manual dexterity is extremely important for this position. The job presents no work hazards beyond those normally present in an office environment. Incumbent will be subject to performing sedentary to light work, exerting up to 10 pounds of force occasionally, or constantly lift, carry, push, pull or otherwise move objects, reach overhead for items, stoop, bend, and twist while working. Other physical activities include ability to utilize fingers to feel and grasp objects or work devices as needed and manual dexterity in the use of the hands, seeing, talking, hearing, performing repetitive motions and standing for long periods of time at the copier or fax machine.

COMPENSATION:

Range: \$75,000-115,000 / year

DISCLAIMER:



The position description has been designed to indicate the general nature and level of work performed by employees within this classification. The essential duties, responsibilities and physical requirements above describe those functions that are essential to the performance of this job. The above description does not include all of the duties and responsibilities assigned to this position. Employees holding this position will be required to perform any other job-related duties as requested by management.

An Equal Opportunity Employer: race, color, religion, national origin, citizenship status, sex, sexual orientation, gender identity, age, genetic information, disability, Veteran status or any other characteristic protected by federal, state or local law.